

| | |
|--|---|
| DIRECTIVE TITLE | Absences from Campus Due to COVID-19 |
| DIRECTIVE NUMBER | D-1.2 |
| APPROVAL DATE | May 27, 2020 |
| APPROVAL BODY | College Executive Team |
| REPLACES (IF APPLICABLE) | |
| LAST UPDATE OR AMENDMENT OR REVIEW DATE | |
| NEXT REVIEW DATE | |
| HOLDER | Executive Director, Human Resources |
| RESPONSIBLE OPERATIONAL LEADER | |
| SUPPORTING DOCUMENTS | |

ABSENCES FROM CAMPUS D

DIRECTIVE APPLICATION, SCOPE, AND/OR LIMITS

This directive applies to all Camosun College employees and students.

PRINCIPLES

1. The health and safety of Camosun College employees, students, and on-campus guests is the top priority.
2. Any work on campus, whatever its nature, will be carried out while strictly respecting the orders of public health authorities, WorkSafeBC, and government directives.
3. Work from home is to be maintained as much as possible.

VIRUS TRANSMISSION

According to the BC Centre for Disease Control (BCCDC), human coronavirus cause infections of the nose, throat, and lungs. They are most commonly spread from an infected person through:

- Respiratory droplets generated when you cough or sneeze;
- Close, prolonged personal contact; or
- Touching something with the virus on it, then touching your mouth, nose or eyes before washing your hands.

Current evidence suggests person-to-person spread of COVID-19 is efficient when there is close contact which makes physical distancing an important prevention measure.

Individuals who are infected with COVID-19 may have few to no symptoms, or symptoms that are similar to a cold or flu. The symptoms of COVID-19 can include:

- Fever
- Chills
- Cough
- Shortness of breath
- Sore throat and painful swallowing

-

Employees feeling unwell can use [B.C.'s self-assessment tool for COVID-19](#) to determine if further assessment or testing may be required.

Employees are also encouraged to ~~dg~~ ~~assD~~ ~~417~~ ~~r~~ ~~0~~ ~~--~~ ~~0.002~~ ~~Tm~~ ~~(~~ ~~J~~ ~~0.00~~ ~~5~~ ~~c~~ ~~0.00~~ ~~5~~ ~~w~~ ~~l~~ ~~0~~ ~~2~~ ~~T~~ ~~w~~ ~~1.28~~ ~~3~~ ~~T~~ ~~5~~

for symptoms for 14 days upon their arrival and complete/register a [self-isolation plan](#).

RELATED LEGISLATED REFERENCES

- [Government of Canada Quarantine Act](#)

RELATED EMPLOYEE SICK LEAVE PROVISIONS

- [BCGEU Collective Agreement](#) - Article 15
- [CCFA Collective Agreement](#) – Article 15
- [CUPE Collective Agreement](#) – Article 21

RELATED LINKS

- Camosun College Policy – [Occupational Health and Safety](#)
- [Camosun College Sick Leave and Disability Benefits Plan Information](#)
- [BC Centre for Disease Control](#)